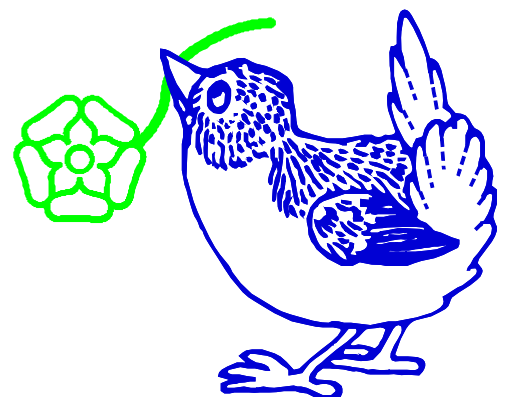


CHARGING AND REMISSIONS POLICY



10 Charging & Remissions Policy

Principles: We are committed to a free school education for all.

We aim to:

- Ensure that education in school is free
- Ensure that activities offered wholly or mainly during normal school teaching time are available to all pupils regardless of their parents' ability or willingness to help meet the cost
- Ensure that there is no requirement to charge for any form of education but that the school has the discretion to charge for optional activities provided wholly or mainly out of school hours.
- Ensure that the school has the right to invite voluntary contributions for the benefit of the school or in support of activities organised by the school, whether during or outside school hours.

11.1 There is no charge for admissions

11.2 There is no charge for school meals for children who are entitled to free school meals

11.3 Voluntary contributions – residential and education visits: The governing body recognises the valuable contribution to pupils' development that visits can make as part of the school's curriculum. Although it is sometimes possible to meet all or part of the cost of such visits from school funds or other sources, the school will usually need to seek voluntary contributions from parents. Individual letters will be sent to parents when a visit is planned.

11.4 Pupils will not be excluded from activities that are part of school related curriculum because of a lack of voluntary contribution. There is no obligation for a parent or carer to make any contribution and the school will in no way pressure parents to make a contribution. In the case where an activity cannot be afforded without voluntary funding, this will be made clear to the parents by the school. If an activity is cancelled all monies paid will be returned to parents.

11.5 Voluntary Contributions – other activities may be sought for activities which incur extra expense for the school, eg a performance by a theatre group in school. A letter similar to that for educational visits would be sent to parents.

When calculating the cost of optional extras an amount may be included in relation to:

- Any materials, books, instruments or equipment provided in connection with the optional extra
- Non teaching staff
- Teaching staff engaged under contracts for services purely to provide an optional extra
- The cost, or proportion of the costs, for teaching staff employed to provide tuition

Participation in any optional extra activity will be on the basis of parental choice and a willingness to pay the charges. The school will need to have the agreement of parents before organising the provision of an optional extra where the charges will be made

11.6 The school may ask parents to pay for damage to school property or equipment where property has been wilfully damaged by a student.

Where property belonging to a third party has been damaged by a student and the school has been charged, the school may charge some or all of the cost to those responsible

Whether or not these charges will be made will be decided by the Headteacher and dependent on the situation.

11.7 Extended Service enable our school to provide:

- High quality learning opportunities either side of the school day
- Ways of intervening early when children are at risk of poor outcomes
- Ways of increasing pupil engagements
- Ways of improving outcomes and narrowing gaps in outcomes between different groups of pupils

11.8 Charges for the use of School Premises will be reviewed annually.

11.9 The school will adopt Northamptonshire County Council guidelines and follow its procedures for lettings/hiring of school premises.

Committee Governor:

Dated:

Review due: October 2018